

***Ohio Learning Network Governing Board Meeting  
March 3, 2003***

**Hilton Columbus  
New Albany Room  
3900 Chagrin Drive  
Columbus, OH 43219**

**OLD BUSINESS**

- Minutes of [December Meeting](#) - approved unanimously.
- Executive Director's Report - Kate Carey reported on the following Ohio Commons for Digital Education (OCDE) projects: a FIPSE proposal was submitted by OSU and OhioLINK to aid in funding the Institutional Repository; a "My Learning Space" committee was formed; the Courseware Management Systems task force will hold its first meeting in March. Carey said the E-learning course is being redone and a pilot is expected in April. The Smarthinking contract is signed and the pilot is ongoing through May. Carey reported the policy audit is moving forward slowly. The NCHEMS contract is signed and work is underway.

**CONTINUING BUSINESS**

- Academic Outreach - Tim Mott reported the Academic Outreach Committee started the year with a two-day retreat in the fall, with the second phase of the retreat to be held in the spring. He noted the following continuing projects: a detailed method of impact of grant projects and their value added is being reviewed; the Academic Outreach Committee added three members to the "My Learning Space" project; the implementation of the HEI data project to allow tracking enrollments through OhioLearns! is coming together; the Academic Outreach Committee continues to work with CAS for a seamless transfer. Mott reported the University of Akron is the ninth institution to agree to participate in the Smarthinking project that will focus on piloting an English and Math tutorial system during the next few months.
- Professional Development - Hans Houshower reported the Learning Communities initiative has been the primary activity this year for the Professional Development Committee and noted the Learning Communities initiative began with a kickoff event in October with 184 members from 32 institutions attending. The January Institutes were very successful and Houshower said additional progress will be reported at the June 18th wrap-up meeting in Columbus, with [outcomes posted](#) ongoing by fall. The Professional Development will meet in spring, when a re-versioning retreat is planned to review new activities.
- OLN-ITEC 2003 Conference - Judy Leach distributed preliminary conference figures to the Board, noting the numbers are mostly estimates. She reported the Conference Planning Committee has tried to make the conference self-sufficient and this year's total income is nearly twice that of last year's. Leach said this is primarily the result of eliminating complimentary registrations and reducing other costs.
- Quality Task Force Report – Susan Metros offered a presentation to the Board reviewing the Quality Task Force charges, implementation, and feedback. The Board approved the Task Force's [implementation plan](#).
- Ohio Commons - Carey reviewed the Committee's agenda for its upcoming meeting on March 10th, noting the group is charged with determining statewide CMS strategies. Carey said the "My Learning Space" group has a meeting scheduled for March 5th. Tom Sanville offered the following points on the Institutional Repository project: many of the materials and tools are in place, but must be marketed; the project follows on a model of the OhioLINK Digital Media

Center program; there are multiple possibilities regarding how to create the Repository and there is likely enough software in-house to create it; a good, practical way to proceed is to build a Repository for The Ohio State University (that would work anywhere); how to achieve statewide infrastructure support must still be resolved. Sanville plans to move ahead with a capital request to fund initial staff positions to create the Repository as part of Ohio Commons and Carey seeks to match that amount. Sanville said the FIPSE grant proposal is also in place with OSU, which would provide additional funding if granted. The Board noted some issues that should be addressed, but the general consensus was to move ahead with limited financial support of the Institutional Repository.

## **NEW BUSINESS**

- 2003-2005 Strategic Plan – Carey presented the [revised plan](#) outlining OLN's evolving mission, goals and projects. General consensus of the Board was that the Strategic Plan is a working document and is proceeding in the right direction.

**The next full board meeting will be held on May 20th at Holiday Inn on the Lane in Columbus. For directions, please visit Holiday Inn on the Lane's web site at:**  
<http://www.holidayinnosu.com/map-and-directions.cfm>