

*Ohio Learning Network Governing Board Video Conference
May 20, 2003*

Sites in Athens, Columbus, Cincinnati, Steubenville, and Youngstown

OLD BUSINESS

- Minutes of [March meeting](#) - approved unanimously.
- Executive Director's Report - Kate Carey reported as OLN balances the past with the present and goes into the future three issues that continue to emerge are funding, quality, and timeliness. OLN's grants programs will continue to be reviewed. The Academic Outreach and Professional Development Committees met together for the first time on the Quality Task Force Report and assigned specific tasks, which will be led by George Steele and Sheryl Hansen. Steele and Hansen will work to implement the Quality Task Force's recommendations within the next six months. Carey reported the following activities for the future: OLN applied for an LSTA grant to support the mini e-learning course (E-Learning 4 Me); grant support is being sought for E-Learning 4 Me and the Learning Communities; OLN will have the opportunity to undertake a NSSE and CSSE student engagement survey in 2004; key words for Ohio Commons activities are interoperability, functionality, and pedagogy; OLN has a wonderful national marketing opportunity to participate in a fall e-learning taping on CNBC and ABC Family channel.

CONTINUING BUSINESS

- Academic Outreach - Tim Mott reported the Academic Outreach Committee held its second retreat-style meeting in Columbus for two days at the end of April and offered the following highlights: a subcommittee will be created to examine the future practices in e-learning; the Committee is reviewing data gathered on the impact of the Emerging Needs program; the HEI/OLN data collection process is complete and the first sets of e-learning data on enrollment will soon be available; the Smarthinking pilot tutorial provided to nine Ohio institutions will continue; the Committee reviewed the OLN/CAS (Course Applicability System) collaboration and various course transfer issues; a working group was formed to advise on marketing issues.
- Professional Development - Sheryl Hansen reported for committee chair Hans Houshower the following highlights of the Committee's retreat: June 18th is the Learning Communities culminating event at Columbus State Community College and dissemination of the information through conferences (Alan Kalish, OSU, at the International Faculty Learning Communities Conference) and with OhioLINK regarding searchable database modules; the Committee discussed continued funding for Learning Communities grants; Hansen also reported the online communities are going well and the Blackboard user listserv in particular; TECPD will hold one face-to-face meeting each year; Technopoli is currently on hold. The Committee recommended that the web site focus on faculty users and include a monthly e-zine and an online course to aid faculty in their online teaching. The Board requested the Professional Development Committee stipulate the criteria used to review existing Learning communities for continuations of funding and offer a report with criteria and review recommendations at the Board's September meeting.
- Ohio Commons – Fred Siff announced the Technology Initiatives Committee identified four categories from which proposals will be solicited. The category of most interest and the number one priority is Ohio Commons. OLN, OhioLINK, and OSC/OARnet were asked to submit a proposal.
 - CMS Task Force - Doug Mann reported the on Courseware Management Systems Task Force and offered the Board a [final report](#). He reviewed the Task Force's findings and recommendations. The Board directed OLN to document what features institutions have found useful with respect to CMS; proceed with the Technology Initiatives proposal using the CMS report findings and recommendations to guide this writing and share the Technology Initiatives

proposal with the Board over the summer; table recommendation number three, as a “help desk” is likely not of value.

- Policy and Funding Task Force –Carey reported the OLN Task Force, chaired by Matt Filipic, WSU, has picked up the work of the OBR Education Credit Task Force, met in March, and has been working slowly at a distance. She said the group is clarifying what SSI is and how it’s categorized and counted. The Board requested the Task Force research the possibility of setting up a forum to educate senior administrators on e-learning and come to clear resolution of best practices.
- Conference Update - Carey reported on the conference in Judy Leach’s absence and said profit made will be split 60/40 with ITEC-Ohio. She reviewed the Conference Evaluation Data Summary and announced next year’s conference would broaden to include OhioLINK and OARnet. The Board suggested contacting MiCTA to co-sponsor next year’s conference.

NEW BUSINESS

- Governing Board Membership - Siff announced Terry Hickey and Steve Johnson will be replaced on the Board. Hickey will become Provost at the University of Central Florida and Johnson was recently appointed President at Sinclair Community College. A special election will be held in September to elect the incoming Board Chair.

The next full board meeting will be held on September 16th in the OhioLINK 3rd floor Conference Room in Columbus.