

***Ohio Learning Network Governing Board Meeting
September 16, 2003***

**OhioLINK
2455 North Star Rd.
Columbus, OH 43221**

OLD BUSINESS

- Minutes of [May video conference meeting](#) - approved unanimously.
- Governing Board Membership – Election of Officers – Outgoing Board member Duane Wood was thanked for his involvement on the Board during his six-year tenure. Paul Gaston and Ray Cumiskey were elected to the board chair and chair-elect positions, respectively. Fred Siff was thanked for his time and service as board chair during the last two years.
- Executive Director’s Report - Post-Assessment Progress - [Carey reviewed OLN’s new mission of the past year](#), which focuses on access, e-learning capacity and effectiveness, leading edge activities, and partnerships. She noted OLN’s goals are to expand access, develop effective policies and enhance quality.

CONTINUING BUSINESS

- Academic Outreach - George Steele reported for Academic Outreach Committee Chair Tim Mott on the following topics: OhioLearns! catalog data on various courses, degrees, institutions and regions; HEI enrollment figures; the survey of catalog coordinators; the institutions that have participated in Smarthinking, their hour usages, and the services each college predominantly uses; the Academic Outreach Committee member list for 2003-04. The Committee will meet on October 23, 2003.
- Professional Development - New Professional Development Committee Chair Mary Lou Holly (Director of the Faculty Professional Development Center at Kent State University) reported on the following topics: objectives and deliverables of the 31 Learning Community institutes offered last January; Learning Community publications and presentations; the E-Learning Athenaeum or ELA (where resources are housed); the revamped Professional Development web site. The Board approved funding for 11 Impact grants.
- Ohio Commons Update
 - Courseware Strategies - Carey reviewed the “OLN Learning Management Systems Strategies” and asked the Board to pay particular attention to strategies one through six. Additional funding is needed for strategies seven through nine.
 - Technology Initiatives Proposal – Carey referred the Board to the most recent version of the proposal.
 - WebCT Report - Carey reviewed the OLN-WebCT institutional licenses for 2003-2004, hosting and development data for 2002-2003, and current WebCT consortium members. She noted OLN licensing saves institutions more than \$65,000.
- Policy and Funding Task Force - Carey reported this task force is comprised primarily of CIOs, CFOs, and Provosts. The group looks at policies and will convene at a September 17th teleconference.
- K-16 Policy Audit - Karen Paulson reported on the modified policy audit and reviewed survey questions. Coordinators had generally positive comments about OLN, but results showed a need for additional cultural changes. Another recommendation is that OLN be more a part of higher education by integrating online learning with traditional institutional offices and work more closely with faculty development personnel. The project is expected to be complete by the end of September.
- OCDE Conference - Judy Leach reported that Ohio Commons is sponsoring the 2004 Conference and that many new planning committee members have been added. She asked Board members to pass along the [Call for Proposals](#) to their campuses.

NEW BUSINESS

- FY 2004-2005 Update - Carey reviewed budgeted figures for FY04 and FY05, which was approved by the Executive Committee in August. The Board approved the budget as written.
- OLN Technical Director - Carey introduced Cable Green, the new Technical Director for OLN.
- Institutional Cultural Changes - Gaston said in the course of the next year, the Board should consider and discuss how OLN might indirectly support institutions more broadly.

The next full board meeting will be held on December 16th in the OhioLINK 3rd floor Conference Room in Columbus.