

***Ohio Learning Network Governing Board Meeting
October 2, 2001***

**2455 North Star Road
Columbus, OH 43221**

OLD BUSINESS

- The minutes of the May 15, 2001 meeting were approved as written.
- The quarterly meeting schedule was reviewed and Siff told the board he hopes for great attendance.
- The board discussed the “Grants Guidelines” policy (approved one year ago) and the newly drafted “Contracts Guidelines.”
- Carey reported on work completed since last March’s retreat and noted OLN has moved along on all stages of the plan, except legislative advocacy.

CONTINUING PROJECTS

- Academic Outreach
 - Based on Academic Outreach chair Shostak’s report given during the work meeting, the board passed a motion to accept the “Distance Learning Specialist Report” with modifications.
 - The Distance Learning Specialist (DLS) job title was changed to “OLN Regional Coordinator.”
 - Siff suggested an increase to the salary range for the DLS due to the total number of DLS decreasing from six to four and increasing DLS responsibilities.
 - The “Emerging Needs Program: Funding Content Creation FY 02-03” draft was reviewed and edited during the work meeting and the board passed a motion to approve the RFP, the review process and May presentations.
 - Shostak noted the new Academic Outreach chair is Tim Mott from the Union Institute.
- Professional Development
 - The board was supportive of OLN’s collaboration with OBR on a federal PT3 grant received by OBR to set expectations for teachers and technology. The board acknowledged this grant will add projects to its Strategic Plan, Tafel indicated OLN will assist by sharing professional development expertise and being a clearinghouse for the materials.
 - Carey noted the new Professional Development Committee chair is Hans Houshower from Bluffton College.
- OLN 2002 Conference
 - Carey reviewed the list of committee members and offered a plea for conference proposals.
- Research report provided by Kent State University
 - Siff referred the board to the “RCET Report on Distance Learning Grants Initiative,” noting all funds were distributed and awards were made.

NEW BUSINESS

- Board Organization
 - Siff suggested board members be a part of OLN’s three working committees (Academic Outreach, Professional Development and OLN Conference) by being a champion to their

committee of choice. Noting board members are not required to attend committee meetings, he suggested three separate, parallel working meetings prior to the regular board meeting to provide board champions time to meet with committee chairs so that board champions can give committee reports at the regular board meeting.

- The board passed a motion to amend the bylaws as follows: “Board members are expected to attend the regularly scheduled quarterly meetings. Sending substitutes/representatives is discouraged and should only be resorted to in extraordinary circumstances.”
- Siff suggested the board meet as usual in December, then in May have one group meet in Columbus, while three other groups meet at regional OLN offices.
- The board voted Hickey chair elect.
- Carey presented a gift to Wells, thanking her for her work as chair during the past year.
- FY 02-03 Budget
 - The board reviewed OLN’s projected budget and charged the Executive Committee to make any revisions necessary due to state budget cuts.
- OLN Assessment Process
 - Siff announced this assessment will fulfill OBR’s requirement and determine OLN’s effectiveness. He reported the Executive Committee discussed developing an assessment plan and distributed a list of suggested OLN Assessment Committee members: Matt Filipic as chair; Siff representing the Governing Board; Tafel or Walters representing OBR; Carey representing OLN; a representative from Ohio’s two year schools (Owens Community College suggested); John Geiger representing Ohio’s four year schools. (Hickey suggested University of Akron’s Associate Provost Tom Angelo also fill in.)
 - Siff noted the committee is expected to be formed in October and offer a report in December.

The next full board meeting will be held on December 18, 2001 from 11:30 A.M. until 3 P.M. at the OhioLINK 3rd floor conference room.