

## ODU 100 – Library Assignments and Quizzes (Spring 2006)

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Mon.   Thu. 7:30 a.m. – 3:00 p.m., no hours on holidays Tue.   Fri. 7:30 a.m. – 2:00 p.m., no hours on holidays Wed. 10:00 a.m. – 6:00 p.m., no hours on holidays
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Hours are subject to change. If the hours do change, students will be notified by email in WebCT. Students are responsible for checking their Mail in WebCT in addition to their ODU emails for any announcements.

**GOALS:**

The goals of the library instruction component of ODU 100 are two-fold:

- 1) To orient you to the library, its resources, and its services
- 2) To provide you with a basic understanding of research and a beginning-level knowledge of how to use online research tools.

**OBJECTIVES:**

When you have successfully completed the assignments of the library instruction component of ODU 100, you will:

- Become familiar with the library and its resources
- Become familiar with the library research tutorial Know How and learn how to use it effectively
- Understand more about research in general
- Know the basic steps of the academic research process
- Gain a basic understanding of search strategy
- Be able to use the ODU Library Catalog to find books in the ODU Library
- Be able to use the OhioLINK Library Catalog to find and request books from other Ohio academic libraries
- Be able to select appropriate library research databases for a given research topic
- Gain introductory knowledge about searching in a library research database
- To begin to learn how to effectively evaluate the information you find

**ASSIGNMENTS:**

- The Library Virtual Tour
- The Library Research Tutorial KnowHow - 3 modules:  
(1) Understanding Research, (2) Finding Books, (3) Finding Articles  
Use WebCT exclusively to access your assignments and quizzes (see below).

4 QUIZZES: An online quiz accompanies each of the 4 assignments listed above. Follow the instructions provided in WebCT to take the quizzes. QUIZ DEADLINES are listed in your course syllabus and in WebCT. More information is available on WebCT—be sure to read the Description and Contents pages there.

**TAKING THE QUIZZES:** It is highly recommended that you use an ODU computer to take your WebCT quizzes. Non-ODU computers may not have the appropriate software to support WebCT quizzes, or they may have firewalls that block your access. See Policies & Procedures below.

**GRADING:** Grading is based upon completion of the 4 assignments mentioned above and completion of the quizzes in WebCT. Once you finish a quiz, you can view your score in WebCT. You may retake each quiz once before the quiz due date; only the higher of the two scores for each quiz will be counted. Final scores will be sent to your course instructor.

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### **To CONNECT TO AND USE THE WEBCT COMPONENT:**

1. From the bottom of any ODU page, click on myODU
2. Select Quick Links → Academic Links → WebCT
3. Log in: Type in your username and password—the same name and password you use for your ODU e-mail.

If you cannot access WebCT, contact the Computer Helpdesk immediately (<http://helpdesk.ohiodominican.edu/contact> | 53-3633) to make sure your username & password are correct. If they are correct and you still cannot access WebCT, then contact your ODU 100 instructor.

4. Under “Courses” click on ODU 100 Library Know How.  
This will give you access to ALL of your library assignments and library quizzes.
5. Follow the steps outlined in the ODU 100 Library Know How site on Web CT.

### **ADDITIONAL OPTIONS:**

You can also access the Virtual Library Tour and Know How outside of WebCT, directly from the library’s web pages, at any time.

Virtual Library Tour: Available from the library homepage ([www.ohiodominican.edu/library](http://www.ohiodominican.edu/library))

Know How: Available from the library Research Help homepage ([www.ohiodominican.edu/library/help/knowhow](http://www.ohiodominican.edu/library/help/knowhow))

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*If you have questions or concerns about the library assignments or library quizzes, call or e-mail me, Dr. Christina Bonner (251-4585, [bonnerc@ohiodominican.edu](mailto:bonnerc@ohiodominican.edu)).  
I'd be happy to answer any of your questions.*